

# Roguewood Elementary PTO Meeting Minutes

February 6, 2024



## Attendees:

Camey Brown (President), Tina Worrall (Events Coordinator), Megan Stelzer (Secretary), Becky Norris (VP, Volunteer Coordinator), Sandra Castrillon (Treasurer), Teya Cotter (Principal), Rachael Macklin (Teacher), Amanda Glover, Christina DeYonker, Hanna Gallagher, Heather Berkenpas

- Motion to begin meeting at 7:01 by Becky Norris, second by Tina Worrall
- Welcome from Camey Brown & Introductions
- School Resource Officer Presentation- Pam Downing & Ryan Morin
  - Explained history and roles of the 3 Rockford School Resource Officers which include educator, mentor and enforcement. They are present in schools to welcome and connect with kids.
  - Officer Downing runs the DARE program at all elementary schools which is a 10 week program that covers topics such as peer pressure, bullying, and substance abuse.
  - Resource officers now participate in Risk Assessment Teams along with the school & admin staff to evaluate reported situations.
  - Most common issues they deal with are internet safety, bullying, vapes and issues at home.
  - They work closely with the school Mental Health Liaisons.

- This week all schools have been provided with an alert system that directly links to the Kent County Dispatch in case of a crisis situation.
- They also brought along examples of vape pens and THC dab pens to raise awareness.
- Useful tools they suggest are:
  - [OK2SAY](#)- tip line through State of Michigan- all tips are reviewed by Security Team
  - [Silent Observer](#)
- Principal Report & SI Report- Teya Cotter
  - Winter NWEA testing has started. This is the 2nd and last round for the year to monitor students progress and provide feedback to staff.
  - The return to school was a little choppy with the days off but things are getting back to normal!
  - Read-a-thon has launched with the Game of Life! This biennial school fundraiser supports many things including new snowshoes, an upcoming hammock garden, a musical event, and other school & classroom initiatives. It will run through the end of February with prizes and incentives for reading minutes and donations pledged.
  - To celebrate March is Reading month we will collect donations for Hand to Hand, have a visit from Dr. Matthews and other assemblies.
  - Teacher Conferences are Feb 27 & 29
- Staff Report- Rachael Macklin
  - 1st grade- SI is piloting Arriba la lectura, which has been both fun and exciting. Students reading, writing, and learning all about Community. In February, we are attending a play produced by Children's Creation Theater at EGR High School. February 29 is our annual SI "El Puente" ceremony, which celebrates our students' commitment to speaking Spanish at school.
  - 2nd grade- S.I.: Literacy-reading and writing opinion following the OREO format (opinion, reason, example, opinion), special snowflake writing for our hallway bulletin board giving reasons and examples of how we're special. Math- symmetry, adding and subtracting 10 and 100, using the open number line to help us add 2 numbers by making easy jumps of 10 and then smaller jumps, solving story problems (part+part=whole) and start +change=end. Science- polar bears and the coldest temperature in which animals can survive. We'll be

exploring animal adaptations on our field trip at Blandford Nature Center. Monthly PBIS focus-showing initiative, working to care for our things, problem solving, being responsible for our choices and actions

- 3rd grade- Traditional: Math- Multiplication strategies and measurement. L.A.- Poetry and Figurative Language, Science- Traits and Adaptations of Animals, Social Studies- History of MI
- 3rd grade- S.I.: L.A. – new CKLA pilot, working with a living things unit first – writing focus ends with producing a short informational paragraph on being able to organize and share characteristics and ways of classifying animals (vertebrates, invertebrates, kingdoms, etc.). They'll make a project with this at the end (some sort of pamphlet). Reading focus is on nonfiction text and building vocab and fluency. Spelling and grammar focuses are on palabras agudas, graves, and esdrújulas as well as nouns, verbs, adjectives, subject/predicate, simple and complex sentences, and sentence fragments. We just had a party celebrating MI 187th year of statehood on Jan 26. Science – living things unit. Social Studies – history (native americans – currently the 3 fires tribes), Other – celebrating and learning about black history month as we transition from Jan to Feb after learning about MLK
- 4th grade- Traditional: During our Tier 3 time we're doing research based projects on the human body: muscular system, circulatory, skeletal, and Vascular. At the end of the unit, they will be making a life size visual representation of each system. 1. Poetry analysis 2. Lots of work with fractions and multistep number stories. S.I.: We are currently finishing up our class book club projects on immigration (book study posters) and also starting our new piloting program for SLA. The kids have been reading about The 'Fabulous' Beatles and their road to fame!
- 5th grade- Traditional: ● Piloting a new integrated reading program called CKLA - Amplify ● It attempts to connect social studies and science to reading and writing ● Multiplying and dividing fractions in math S.I.: ● Book study: “Esperanza renace” ● Graphing coordinates and place value concepts. ● Using context clues to define unknown words
- ISAC Report- Heather Berkenpas

- Superintendent Dr. Matthews recently went on a service trip with the American Association of School Administrators and others to Guatemala to help the community of Xepetan continue to build their school.
- Strategic Plan RAMS XII is in development. Admin is reviewing data and will present the 1st draft in May or June
- School Boundaries have been presented and input has been gathered. Final decision will be presented at the Feb 12 board meeting and minor tweaks are expected. In-district transfers will still be available.
- School calendar for next year is in development. Early Releases like this year will be included with some minor adjustments. Winter and Spring Break dates have been set by the Kent ISD:
  - 2024-25- Winter break 12/21-1/5; Spring break 4/3-4/13
  - 2025-26- Winter break 12/20-1/4; Spring break 4/2-4/12
- Instruction report included updates on the ongoing pilot programs and NWEA testing. We will not have spring testing this year. That may continue for next year based on feedback. All teacher work stations are being updated starting in March.
- Finance reported that Edgerton Trails is on track, the Roguewood gym is ahead of schedule and NRMS renovations are ongoing.
- HR reported that they expect fewer retirements this year but will have 50-100 transfers due to the new school. Teacher requests have been submitted. Bargaining with unions will be in June or July. The new principal for Belmont will be hired in the spring.
- REF Winter grants are coming.
- Please continue to support [Booster Bucks](#)
- The Spring Expo will be March 9 at the High School
- Treasurer's Report- Sandra Castrillon
  - We have collected approx \$56,000 in income mostly from Activity Pass. We received \$150 from Box Tops for Education.
  - Expenses so far are \$37,372 and are estimated to be less than budgeted
  - Activity Pass Status- A high percentage have paid. We encourage those who have not to respond with status.
  - An inquiry was made about funding 3D printer material.
  - The updated Budget is always available on the PTO website on the [About](#) page.

- Updates
  - Conference Meals- This time we will be ordering pizza for one night and doing a sign up for the other meal. Look out for the sign up genius!
  - AJ's Family Event- date TBD
  - White Caps Game- June 2- Any tickets purchased a portion will go toward the school. Enjoy a night out with school friends!
  - Volunteer Event- date TBD
  - Muffins & More with Mom- May 3- we are planning it to be outside if possible with activities. We will be looking to get similar sized items to help make sure we do not run out.
  - Staff Spotlights- New staff from this year & last have been sent a survey to share more about themselves. We will start sharing on facebook this month.
  - PTO Board Elections- Elections will take place at the next meeting April 30. We hope to see some new faces to help lead the group! Please contact us at [roguewoodpto@gmail.com](mailto:roguewoodpto@gmail.com) if you are interested in serving on the board.
  - Little Free Library- the library is in need of repairs so will be out for a short time.
  - Field Day- Discussion was had about the abundance of parents who like to volunteer for this day and a suggestion was made to ask parents to limit to one volunteer per family. Also suggested to share when the sign up will be posted so all people have a chance. Mrs. Cotter will pass this on to Mrs. Joyce.
- Next meeting is April 30. Meetings are bi-monthly
- Motion to adjourn by Christina DeYonker, Second by Sandra Castrillon. Meeting adjourned at 8:19 pm