

# Roguewood Elementary PTO Annual Meeting Minutes

October 3, 2023



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## Attendees:

Camey Brown (President), Becky Norris (Vice President, Volunteer Coordinator), Tina Worrall (Events Coordinator), Megan Stelzer (Secretary), Sandra Castrillon (Treasurer), Teya Cotter (Principal), Amanda Glover, Sarah Dupras, Cristina DeYonker, Heather Berkenpas, Emily Veen, Chelle Lofton

- Meeting called to order at 7:03 by Camey Brown
- Presentation by Mike Cuneo, Assistant Superintendent of Finance, and Allison Clements, Director of Finance, on the Parks and Recreation Millage for the November 7 Election  
<https://www.rockfordschools.org/parks-recreation-millage/>
- Welcome from Camey Brown. Ongoing communication and activities that the PTO is involved in were described- Meetings, RGW Weekly, RGW Business listing, Warm Fuzzies
  - Back to School Party was recapped
  - Spirit Wear Sale update- 41 orders were received and will be delivered this week. Another sale will occur in the Winter for Christmas.
  - Little Free Library- Family stewards can sign up to take care of the library for a month. [Volunteers](#) are needed for June and August. Thank you to our volunteers for this year:

- Maggie George (3 months), Sue Lindsay, Elizabeth Gear, Lindsay Medendorp, Chelsea Schrot, Michelle Harris, Lee Ann Brunetz (2 months)
  - Popcorn popper sign up has also filled- THANK YOU!
- Principal Report- Teya Cotter
  - RogueWOODS Outdoor Learning Area- We have received snowshoes for kids and adults for the winter. Two learning areas have been set up. The entryway has been built and a new sign made by the High School Woodshop class will be installed soon. Hammocks have been received. Bird & Bat houses have been installed. THANK YOU to the parent & student volunteers that have worked on this!
  - Gym construction- Preparations are complete and full construction will be starting soon. The new gym will be complete by next fall.
  - STEAM sessions have started in all grades. Our shared STEAM teacher travels to classes for the lessons. The plan is to have a new area and full time teacher for STEAM next year. There is a donation box for supplies next to the office.
  - Watch DOGS- 50 people attended the kick off event to learn about the program. This year Dads will volunteer half days with overlap at lunch. They will travel to both sides of the building with SI visits happening near the library. This helps keep the SI wing focused on using Spanish only. The program will start Monday October 9 and the [signup](#) is almost full!
  - Volunteers- We will continue to utilize volunteers in school for intentional learning experiences.
  - Pumpkin Run- Friday, October 20. Shirts will be ordered soon
  - Mileage Club- The fall session has started and kids are very excited. It has been moved from the lunch recess time to the last recess.
- SI Report- Teya Cotter for Amie Santillan
  - Sra. Santillan will be presenting a program update and plans for the future at the October 9 Board meeting.
  - Professional Learning for staff will take place in late October about Spanish Proficiency levels
  - To encourage Spanish language use, tickets are being handed out to students for a monthly drawing as well as Certificates & Ribbons to recognize kids.
- ISAC Report- Heather Berkenpas

- State Budget- Per student funding for Rockford stayed equal at about \$9600. 85% goes toward people, 15% towards books, supplies, etc
- 2019 Bond- Reminder that it can only pay for things, not people
  - Crestwood, HS improvements & parking lots are complete
  - Currently ongoing- baseball/softball turf & expansion for other sports, Edgerton Trails, NRMS addition, Bus garage, Roguewood gym
  - Upcoming- Freshman Center renovations, tennis courts
- New furniture is being rolled out to Elementary schools
- Testing - ELA 2019-23 has been growing except 7&8 grade
  - NWEA- 3-7th grade above State & Kent County averages
- Curriculum updates at Elementary- Science of Reading and Math manipulatives
- Early Release days- teachers are meeting to discuss how to help students at all levels. Schools are seeing great benefits from these consistent days
- Redistricting- Initial report will be presented mid-November, Finalized at first of the year
- HR- We are still in need of [subs](#), [bus drivers and para-pros](#). Check links or contact [Teya Cotter](#) if interested.
  - Grow Your Own- new grant program to fund Masters & teaching degrees for district employees
- [Booster Bucks](#)- A great way to support school organizations and local businesses. Buy certificates from the website and choose the organization you want to support with 5% back.
- Treasurer's Report- Sandra Castrillon
  - Activity Pass Status- We have received responses from 92% of families. 44 families have not responded and we will reach out to them. THANK YOU to the families who donated to sponsor other children's Activity Pass fees or popcorn.
  - Budget Approval
    - Income was set based on receiving remaining Activity Pass fees
    - Expenses increased for the Donut & Muffin events to support increased attendance. Watch Dogs expenses decreased as start up fees are not needed this year. Paypal fees have decreased due to more usage of Venmo.
    - Motion to Approve the Budget made by Becky Norris, 2nd by Tina Worrall
  - The updated Budget is always available on the PTO website on the [About](#) page.

- Upcoming Events
  - Donuts with Dad- October 13- Discussion on how to manage large amount of people and where to get donuts. Will see how the event goes and adjust for Mom's day if needed.
  - Pumpkin Run- October 20- Volunteer sign-up will be posted soon
  - Conference Meals- Nov 6 & 9- Sign up for meals will be sent out
- New Business
  - Bylaws update- Change the Annual Meeting timing from October to September to be closer to the start of school
    - Section 1. Annual meetings. The PTO shall hold an annual meeting in May each year for the election of officers and for the transaction of any other business property presented at that meeting. There will also be an annual meeting for the purpose of budget allocation, Principal's Annual Report, and other new school year business in ~~October~~ **September** the same year. Notice of the annual meeting shall be given in writing via postings and newsletters to the PTO's parents at least 10 (ten) days before the meeting.
  - Update read by Megan Stelzer. Motion by Becky Norris, Second by Sandra Castrillon. All attendees voted Aye. Motion passed.
- Next meeting Dec 5. Meetings are bi-monthly
- Motion to adjourn by Becky Norris, Second by Tina Worrall. Meeting adjourned at 8:30 pm